



**YOUTH COMMUNITY CORRECTIONS BUREAU
GREAT FALLS YOUTH TRANSITION CENTERS
STANDARD OPERATING PROCEDURES**

Procedure No.: YTC 120-2	Subject: PHYSICAL EXAMINATION AND COMMUNICABLE DISEASES	
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Applicable ACA Standards: 3-JCRF-4C-10, 3-JCRF-4C-12, 3-JCRF-4C-21, 3-JCRF-4C-22	Revision Date:	
Signature: /s/ <i>Kenneth McGuire</i>	Effective Date: 01/01/10	
Signature: /s/ <i>Steve Gibson</i>		

I. CENTERS DIRECTIVE:

Each resident is provided medical care from the time of admission and throughout the period of commitment. This continuous care includes medical examination within 14 days following admission except youth who have been examined within the previous three months, regular physical examinations, and medical screens for all residents received in the facility. Communicable disease recognition and care is addressed for all staff and residents. Proper communication and training for all staff will be provided in awareness of illnesses pertinent to general care of residents in the facility. This procedure will be reviewed annually.

II. DEFINITIONS:

Physical Examination - A thorough evaluation of a resident's current physical condition and medical history conducted by a licensed physician, a licensed physician assistant, or an advanced practice registered nurse.

III. PROCEDURE:

A. New Admissions

A physical examination shall be completed on each resident within 14 days of admission to the facility, if an examination has not been done within the previous three months.

1. Medical Screening

The resident should be medically screened for injury, intoxication, acute illness, etc., using the screening form. Should intake personnel have any doubt about the physical or mental condition of a resident, he/she should notify the facility director.

2. Screening for Communicable Disease

Examinations shall be performed by proper medical authorities for all symptomatic cases of communicable diseases among residents and staff members. Facility residents with symptomatic signs will be tested and treated, if indicated, for such diseases as tuberculosis, ova and parasites, infections hepatitis, and

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sexually transmitted disease. Facility staff are responsible to see a medical professional if they have symptomatic signs.

3. Staff awareness of resident medical problems

Information regarding every resident's medical condition, which is needed to be known by staff for their protection (confidentiality, where appropriate, shall be maintained), the protection of other residents and/or the infected resident, and for the resident's proper treatment, shall be conveyed to all staff. Included in the conveyance shall be appropriate training by the department's health authority to provide this adequately.

B. Management of Serious and Infectious Diseases

Refer to [DOC 1.3.35 Bloodborne Pathogens Control Plan/Hepatitis B Immunization](#)

IV. CLOSING:

Questions concerning this procedure shall be addressed to the Youth Transition Centers Director.

V. REFERENCES:

[DOC 1.3.35](#) [Bloodborne Pathogens Exposure Control Plan/Hepatitis B Immunization](#)

VI. ATTACHMENTS:

YTC 120-2 (A) Medical Screening Form
YTC 120-2 (B) Resident Medical/Dental Log